

**STATE OF IOWA
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD**

IN THE MATTER OF:

NOTICE REGARDING MANDATORY ELECTRONIC FILING WITH PERB

**New rules requiring electronic filing of documents apply to all cases
commenced with PERB on or after January 1, 2015.**

New chapter 16 of PERB rules (621 I.A.C. ch. 16) became effective September 24, 2014, and requires that all further documents filed in the case initiated by the accompanying petition, complaint or appeal be filed through PERB's electronic document management system, unless excused by the Board in accordance with paragraph "c" of PERB subrule 621—16.4(2).

Review chapter 16 of the PERB rules, available at PERB's website: <https://iowaperb.iowa.gov> (click on "Iowa Administrative Rules" in the drop-down which appears when you hover over the "Iowa Code and Rules" selection on the main menu).

Registration is required to use the electronic document management system. If you have not already registered, please see PERB rule 621—16.3(20) and go to the efilng website at <https://perb.iowa.gov/efiling> to register. Depending upon the type of case initiated by the accompanying document, you may be required to file some type of response within a specified time period, so you should register without delay in order to ensure your ability to meet any prescribed filing deadline.

You must have a current e-mail account to use the electronic document management system and you must agree to comply with the rules that govern electronic filing. Your registration constitutes your request for, and consent to, electronic service of PERB-generated documents and documents filed electronically by other parties. When you have completed your registration, you can begin filing and viewing documents on this case and receiving notifications of filings and events.

A computer is available for public use at PERB's office at 510 E. 12th Street, Suite 1B, Des Moines, IA 50319.