

**THE EMPLOYER SHALL PROMPTLY POST THIS ORDER IN THE MANNER AND LOCATIONS CUSTOMARILY USED FOR THE POSTING OF INFORMATION TO EMPLOYEES. THIS ORDER SHALL REMAIN POSTED FOR 10 DAYS.**

**IF THE EMPLOYER CUSTOMARILY DISTRIBUTES INFORMATION TO EMPLOYEES BY ADDITIONAL MEANS, SUCH AS BY E-MAIL OR HARD COPY, THE EMPLOYER SHALL PROMPTLY DISTRIBUTE THIS ORDER TO THE AFFECTED EMPLOYEES THROUGH THOSE MEANS AS WELL.**

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

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IN THE MATTER OF:	)	
City of Des Moines,	)	
Public Employer,	)	BU-0213
and	)	
Municipal Employees Association,	)	
Certified Employee Organization.	)	

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ORDER OF RECERTIFICATION

Following the filing of an order directing an election, the Public Employment Relations Board (Board) conducted a retention and recertification election pursuant to Iowa Code section 20.15(2). The Board, having subsequently reviewed the file and being fully advised in the premises, finds that a majority of the employees in the bargaining unit voted in favor of retaining and recertifying Municipal Employees Association as the exclusive bargaining representative of the bargaining unit described below.

No objections to the election were filed as provided for in Iowa Code section 20.15(4) and PERB rule 621–15.4 and no postelection challenges were filed pursuant to PERB subrule 15.2(4). Therefore, the Board finds that an order of recertification should be issued.

IT IS THEREFORE ORDERED that Municipal Employees Association is hereby recertified as the exclusive bargaining representative of the following bargaining unit of employees of City of Des Moines:

- INCLUDED: Employees in classifications which appear on the attached list.
- EXCLUDED: All employees in classifications not appearing on the attached list.

<b>Job Code Number</b>	<b>Classification Title</b>
5371	Accountant
5325	Accounting Specialist I
5327	Accounting Specialist II
5329	Accounting Specialist III
1975	Animal Control Clerk
5771	Acquisition and Relocation Specialist
1135	Administrative Aide
6900	Architectural Technician
5343	Assessment Clerk
4515	Assistant Planner
4932	Assistant Surveyor
4551	Associate Planner
1124	Botanical Center Marketing Coordinator
6715	Building Inspector
6716	Building Specialist
5795	Buyer
4912	CAD Graphic Technician
5320	Cashier
1964	Cemetery Client Services Representation
6780	City Property Technician
1381	Clerk
1951	Clerk Typist
5332	Client Server Application Developer
6755	Combination Inspector
1125	Communications Specialist
4317	Community Garden Coordinator
1736	Computer Work Station Operator
4995	Construction Inspector
5743	Courier
9737	Crime Analyst
1959	Customer Service Representative
1728	Data Entry Operator
5363	Departmental Systems Coordinator
5367	Departmental User Support Technician
6740	Development Zoning Inspector
1380	Economic Development Assistant
6731	Electrical Inspector
6729	Electrical Specialist

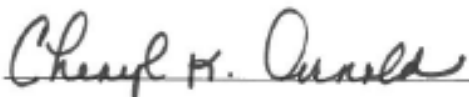
<b>Job Code Number</b>	<b>Classification Title</b>
4343	Electronic Flow Meter Technician
8883	Energy Assistance Worker
4955	Engineering Lab Operations Technician
4410	Engineering Laboratory Technician
4949	Engineering Technician
1128	Facilities Services Coordinator
1990	False Alarm Coordinator
8843	Family Development Specialist
4332	Fats, Oils and Grease (FOG) Coordinator
5355	Field Inspector
1405	Fire Department Stores and Inventory Clerk
5323	Financial Administration Assistant
1965	Fleet Services Administrative Coordinator
3026	Fleet Services Service Writer
5810	GIS Analyst
4914	Graphic Technician
5500	Guest Services Coordinator
9740	Homeland Security Training & Operations Coordinator
8848	Homeless Assistance Coordinator
8825	Housing Code Research Assistant
6784	Housing Conservation Inspector
8873	Housing Counselor
8862	Housing Financial Analyst
1153	Human Relations Specialist
9738	Identification Technician
4342	Industrial Pretreatment Coordinator
4326	Industrial Pretreatment Technician
1382	Intermediate Clerk
1952	Intermediate Clerk Typist
9735	Investigative Assistant
5342	IT Network Engineer
5346	IT Senior Web Designer
5344	IT Systems Analyst/Programmer
9730	Jail Security Officer
4328	Laboratory Analyst I
6400	Laboratory Analyst II
4336	Laboratory Chemist
4324	Laboratory Technician
4934	Lead Surveyor
1944	Lencir Control Typist
5353	License Clerk
5550	Marketing Coordinator
6776	Mechanical Inspector
6774	Mechanical Specialist
5751	Motor Vehicle Program Clerk
5750	Motor Vehicle Program Coordinator
8877	Neighborhood Development Aide
8876	Neighborhood Development Specialist
6742	Neighborhood Health and Zoning Inspector
6743	Neighborhood Inspector

<b>Job Code Number</b>	<b>Classification Title</b>
6741	Neighborhood Inspector Assistant
5331	Network Technician
4350	Operations Training Coordinator
1962	Park & Recreation Customer Service Rep
8490	Park & Recreation Field Coordinator
3510	Park Planner
3512	Parks Planner II
9715	Parking Meter Checker
9760	Permit Technician
4512	Planning Technician
6720	Plans Examiner
6751	Plumbing Inspector
6750	Plumbing Specialist
9770	Police Budget Specialist
9703	Police Cadet
1774	Police Department Stores and Inventory Clerk
1947	Police Information Typist
1772	Police Records Clerk
1775	Print Shop Courier Operations Assistant
1768	Printing Services Technician
9723	Principal Pub Safety Dispatcher
5798	Procurement Services Specialist
8880	Program Developer
4954	Property Record Clerk
5374	Public Safety CAD Specialist
9721	Public Safety Dispatcher
5345	Public Safety Mobile Data Specialist
1385	Public Service Representative
1958	Public Works Customer Service Representative
1961	Public Works Customer Service Team Leader
1755	Public Works Dispatcher
4345	Radio Technician
5772	Real Estate Appraiser
5769	Real Estate Assistant
5774	Real Estate Contracts and Closing Specialist
5773	Real Estate Coordinator
4964	Real Estate Records and Property Technician
5778	Real Estate Relocation Coordinator
8480	Recreation Program Assistant
8470	Recreation Program Coordinator
8430	Recreation Specialist I
8440	Recreation Specialist II
1129	Sales and Operations Coordinator
9705	School Crossing Guard
4996	Seasonal Construction Inspector
5330	Senior Accountant
1136	Senior Administrative Aide
6714	Senior Building Inspector
5797	Senior Buyer
1383	Senior Clerk

<b>Job Code Number</b>	<b>Classification Title</b>
1953	Senior Clerk Typist
4996	Senior Construction Inspector
1960	Senior Customer Service Representative
6732	Senior Electrical Inspector
4348	Senior Electronic Flow Meter Technician
4950	Senior Engineering Technician
	Senior Family Development Specialist
6785	Senior Housing Conservation Inspector
1173	Senior Human Relations Spec
9739	Senior Identification Technician
4330	Senior Laboratory Analyst
5354	Senior License Clerk
6777	Senior Mechanical Inspector
6744	Senior Neighborhood Health and Zoning Inspector
6752	Senior Plumbing Inspector
1773	Senior Police Records Clerk
9722	Senior Public Safety Dispatcher
4347	Senior Radio Technician
4960	Storm Water Environmental Technician
4933	Surveyor
4931	Surveyor Helper
5339	System Administrator
5250	Systems Operations Administrator Coordinator
4975	Traffic Analyst
1950	Transcriber Typist
5333	User Support Technician
8615	Vector Control Helper
5752	Vehicle Impound Clerk
5716	Volunteer/Gift Shop Supervisor
1919	Word Processor Operator
5340	Web Manager
5400	WRF Accounting Analyst
3725	WRF Accounting and Inventory Coordinator
3705	WRF Administrative Coordinator
3730	WRF Regulatory Compliance Team Leader

DATED at Des Moines, Iowa, this 12th day of November, 2019.

PUBLIC EMPLOYMENT RELATIONS BOARD

By:  \_\_\_\_\_  
Cheryl K. Arnold, Chairperson

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

RECEIVED  
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PUBLIC EMPLOYMENT  
RELATIONS BOARD

IN THE MATTER OF:	)	
	)	
CITY OF DES MOINES,	)	
Public Employer,	)	
	)	
and	)	CASE NO. 8460
	)	
MUNICIPAL EMPLOYEES ASSOCIATION,	)	
Certified Employee	)	
Organization/Petitioner.	)	
	)	

AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

Upon a petition for amendment of bargaining unit duly filed pursuant to Iowa Code section 20.13 and PERB rule 621-4.6(20), the parties filed with the Board a stipulation of bargaining unit as amended, which was tentatively approved by the Board. A public notice of the Board's proposed decision to amend the bargaining unit in accordance with the parties' stipulation was posted in conformance with PERB's rules, and no objections to the proposed decision were filed.

IT IS THEREFORE ORDERED that the bargaining unit of employees of the City of Des Moines initially determined in PERB Case No. 90 and amended in Case Nos. 1051, 2946, 3786, 6476 and 8041 and the certification of the Municipal Employees Association, are amended to provide:

INCLUDED: Employees in classifications which appear on the attached list.

EXCLUDED: All employees in classifications not appearing on the attached list.

Dated at Des Moines, Iowa, this 19th day of December, 2011.

PUBLIC EMPLOYMENT RELATIONS BOARD

By: James R. Riordan  
James R. Riordan, Chair

**INCLUDED JOB CLASSIFICATIONS**

Job Code Number	Classification Title
5371	Accountant
5325	Accounting Specialist I
5327	Accounting Specialist II
5329	Accounting Specialist III
1975	Animal Control Clerk
5771	Acquisition and Relocation Specialist
1135	Administrative Aide
6900	Architectural Technician
5343	Assessment Clerk
4515	Assistant Planner
4932	Assistant Surveyor
4551	Associate Planner
1124	Botanical Center Marketing Coordinator
6715	Building Inspector
6716	Building Specialist
5795	Buyer
4912	CAD Graphic Technician
5320	Cashier
1964	Cemetery Client Services Representation
6780	City Property Technician
1381	Clerk
1951	Clerk Typist
5332	Client Server Application Developer
6755	Combination Inspector
1125	Communications Specialist
4317	Community Garden Coordinator
1736	Computer Work Station Operator
4995	Construction Inspector
5743	Courier
9737	Crime Analyst
1959	Customer Service Representative
1728	Data Entry Operator
5363	Departmental Systems Coordinator
5367	Departmental User Support Technician
6740	Development Zoning Inspector
1380	Economic Development Assistant
6731	Electrical Inspector
6729	Electrical Specialist
4343	Electronic Flow Meter Technician
8883	Energy Assistance Worker
4955	Engineering Lab Operations Technician
4410	Engineering Laboratory Technician
4949	Engineering Technician
1128	Facilities Services Coordinator
1990	False Alarm Coordinator
8843	Family Development Specialist
4332	Fats, Oils and Grease (FOG) Coordinator
5355	Field Inspector
1405	Fire Department Stores and Inventory Clerk
5323	Financial Administration Assistant
1965	Fleet Services Administrative Coordinator
3026	Fleet Services Service Writer
5810	GIS Analyst
4914	Graphic Technician
5500	Guest Services Coordinator
9740	Homeland Security Training and Operations Coordinator
8848	Homeless Assistance Coordinator
8825	Housing Code Research Assistant
6784	Housing Conservation Inspector
8873	Housing Counselor

8862	Housing Financial Analyst
1153	Human Relations Specialist
9738	Identification Technician
4342	Industrial Pretreatment Coordinator
4326	Industrial Pretreatment Technician
1382	Intermediate Clerk
1952	Intermediate Clerk Typist
9735	Investigative Assistant
5342	IT Network Engineer
5346	IT Senior Web Designer
5344	IT Systems Analyst/Programmer
9730	Jail Security Officer
4328	Laboratory Analyst I
6400	Laboratory Analyst II
4336	Laboratory Chemist
4324	Laboratory Technician
4934	Lead Surveyor
1944	Lencir Control Typist
5353	License Clerk
5550	Marketing Coordinator
6776	Mechanical Inspector
6774	Mechanical Specialist
5751	Motor Vehicle Program Clerk
5750	Motor Vehicle Program Coordinator
8877	Neighborhood Development Aide
8876	Neighborhood Development Specialist
6742	Neighborhood Health and Zoning Inspector
6743	Neighborhood Inspector
6741	Neighborhood Inspector Assistant
5331	Network Technician
4350	Operations Training Coordinator
1962	Park & Recreation Customer Service Rep
8490	Park & Recreation Field Coordinator
3510	Park Planner
3512	Parks Planner II
9715	Parking Meter Checker
9760	Permit Technician
4512	Planning Technician
6720	Plans Examiner
6751	Plumbing Inspector
6750	Plumbing Specialist
9770	Police Budget Specialist
9703	Police Cadet
1774	Police Department Stores and Inventory Clerk
1947	Police Information Typist
1772	Police Records Clerk
1775	Print Shop Courier Operations Assistant
1768	Printing Services Technician
9723	Principal Pub Safety Dispatcher
5798	Procurement Services Specialist
8880	Program Developer
4954	Property Record Clerk
5374	Public Safety CAD Specialist
9721	Public Safety Dispatcher
5345	Public Safety Mobile Data Specialist
1385	Public Service Representative
1958	Public Works Customer Service Representative
1961	Public Works Customer Service Team Leader
1755	Public Works Dispatcher
4345	Radio Technician
5772	Real Estate Appraiser
5769	Real Estate Assistant
5774	Real Estate Contracts and Closing Specialist
5773	Real Estate Coordinator
4964	Real Estate Records and Property Technician



5778	Real Estate Relocation Coordinator
8480	Recreation Program Assistant
8470	Recreation Program Coordinator
8430	Recreation Specialist I
8440	Recreation Specialist II
1129	Sales and Operations Coordinator
9705	School Crossing Guard
4996	Seasonal Construction Inspector
5330	Senior Accountant
1136	Senior Administrative Aide
6714	Senior Building Inspector
5797	Senior Buyer
1383	Senior Clerk
1953	Senior Clerk Typist
4996	Senior Construction Inspector
1960	Senior Customer Service Representative
6732	Senior Electrical Inspector
4348	Senior Electronic Flow Meter Technician
4950	Senior Engineering Technician
	Senior Family Development Specialist
6785	Senior Housing Conservation Inspector
1173	Senior Human Relations Spec
9739	Senior Identification Technician
4330	Senior Laboratory Analyst
5354	Senior License Clerk
6777	Senior Mechanical Inspector
6744	Senior Neighborhood Health and Zoning Inspector
6752	Senior Plumbing Inspector
1773	Senior Police Records Clerk
9722	Senior Public Safety Dispatcher
4347	Senior Radio Technician
4960	Storm Water Environmental Technician
4933	Surveyor
4931	Surveyor Helper
5339	System Administrator
5250	Systems Operations Administrator Coordinator
4975	Traffic Analyst
1950	Transcriber Typist
5333	User Support Technician
8615	Vector Control Helper
5752	Vehicle Impound Clerk
5716	Volunteer/Gift Shop Supervisor
1919	Word Processor Operator
5340	Web Manager
5400	WRF Accounting Analyst
3725	WRF Accounting and Inventory Coordinator
3705	WRF Administrative Coordinator
3730	WRF Regulatory Compliance Team Leader

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STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:	)		RECEIVED 2008 SEP 25 AM 10:18 PUBLIC EMPLOYMENT RELATIONS BOARD
CITY OF DES MOINES,	)		
Public Employer,	)		
and	)	CASE NO. 8041	
MUNICIPAL EMPLOYEES ASSOCIATION,	)		
Petitioner/Certified Employee Organization.	)		

AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

Upon a petition for amendment of bargaining unit duly filed pursuant to Iowa Code section 20.13 and PERB rule 621-4.6(20), the parties filed with the Board a stipulation of bargaining unit as amended, which was tentatively approved by the Board. A public notice of the Board's proposed decision to amend the bargaining unit in accordance with the parties' stipulation was posted in conformance with PERB's rules, and no objections to the proposed decision were filed.

IT IS THEREFORE ORDERED that the bargaining unit initially determined in PERB Case No. 90 and amended in PERB Case Nos. 1051, 2946, 3786 and 6476, and the certification of the Municipal Employees Association, is amended to provide:

INCLUDED: Employees in classifications listed on the attached "Exhibit 1".

EXCLUDED: All employees in classifications not listed on the attached "Exhibit 1".

Dated at Des Moines, Iowa, this 25th day of September, 2008.

PUBLIC EMPLOYMENT RELATIONS BOARD

By: James R. Riordan  
James R. Riordan, Chair

Original filed.

Copies to: Tom Turner  
Charles Gribble  
Diane Rauh

# Exhibit 1

## UNIT CLASSIFICATIONS AND SALARY RANGE ASSIGNMENTS

Job Code Number	Classification Title	Pay Range
5371	Accountant	22
5325	Accounting Specialist I	14
5327	Accounting Specialist II	17
5329	Accounting Specialist III	20
5771	Acquisition and Relocation Specialist	29A
1135	Administrative Aide	21
9710	Airport Center Operations Attendant	16
8040	Airport Operations Assistant	16
1975	Animal Control Clerk	16
5780	Appraisal and Acquisition Specialist	29A
6900	Architectural Technician	28
5343	Assessment Clerk	21
4515	Assistant Planner	24
4932	Assistant Surveyor	21
4551	Associate Planner	28
1124	Botanical Center Marketing Coordinator	19
6715	Building Inspector	26
6716	Building Specialist	20
5795	Buyer	24
4912	CAD Graphic Technician	21
5320	Cashier	13
1964	Cemetery Client Services Representative	16
6780	City Property Technician	25
1381	Clerk	9
1951	Clerk Typist	9
5332	Client Server Application Developer	29A
6755	Combination Inspector	27
1125	Communications Specialist	24
4317	Community Garden Coordinator	21
1736	Computer Work Station Operator	13
4995	Construction Inspector	19
5743	Courier	16
9737	Crime Analyst	21
1959	Customer Service Representative	16
1728	Data Entry Operator	13
5363	Departmental Systems Coordinator	31
5367	Departmental User Support Technician	27
6740	Development Zoning Inspector	26
1380	Economic Development Assistant	14
6731	Electrical Inspector	26
6729	Electrical Specialist	20
4343	Electronic Flow Meter Technician	25
8883	Energy Assistance Worker	16
5035	Engineering Contracts Administrative Assistant	19
4955	Engineering Lab Operations Technician	26
4410	Engineering Laboratory Technician	23
4949	Engineering Technician	25
1128	Facilities Services Coordinator	19
1990	False Alarm Coordinator	20
8843	Family Development Specialist	12
4332	Fats, Oils and Grease (FOG) Coordinator	19
5355	Field Inspector	17
1405	Fire Department Stores and Inventory Clerk	16
5323	Financial Administration Assistant	16
1965	Fleet Services Administrative Coordinator	17
3026	Fleet Services Service Writer	12
5810	GIS Analyst	29A
4914	Graphic Technician	18
5500	Guest Services Coordinator	19
9740	Homeland Security Training and Operations Coordinator	24

8848	Homeless Assistance Coordinator	26
8825	Housing Code Research Assistant	20
6784	Housing Conservation Inspector	26
8873	Housing Counselor	25
8862	Housing Financial Analyst	26
1153	Human Relations Specialist	22A
9738	Identification Technician	22
4342	Industrial Pretreatment Coordinator	27
4326	Industrial Pretreatment Technician	19
1382	Intermediate Clerk	12
1952	Intermediate Clerk Typist	12
9735	Investigative Assistant	19
5342	IT Network Engineer	33
5346	IT Senior Web Developer	34A
5344	IT Systems Analyst/Programmer	33
9730	Jail Security Officer	21
4320	Laboratory Aide	9
4328	Laboratory Analyst I	22A
6400	Laboratory Analyst II	25
4336	Laboratory Chemist	25
4324	Laboratory Technician	18
4934	Lead Surveyor	27
1944	Lencir Control Typist	15
5353	License Clerk	18
5550	Marketing Coordinator	22
6776	Mechanical Inspector	26
6774	Mechanical Specialist	20
5751	Motor Vehicle Program Clerk	17
5750	Motor Vehicle Program Coordinator	21
8877	Neighborhood Development Aide	19
8876	Neighborhood Development Specialist	24A
6742	Neighborhood Health and Zoning Inspector	26
6743	Neighborhood Inspector	27
6741	Neighborhood Inspector Assistant	16
5331	Network Technician	32A
4350	Operations Training Coordinator	23
1962	Park & Recreation Customer Service Rep	16
8490	Park & Recreation Field Coordinator	20
3510	Park Planner	24
3512	Parks Planner II	26
9715	Parking Meter Checker	15
9760	Permit Technician	26
4512	Planning Technician	19
6720	Plans Examiner	28
6751	Plumbing Inspector	26
6750	Plumbing Specialist	20
9770	Police Budget Specialist	20
9703	Police Cadet	16
1774	Police Department Stores and Inventory Clerk	16
1947	Police Information Typist	15
1772	Police Records Clerk	13
1775	Print Shop Courier Operations Assistant	18
1768	Printing Services Technician	19
9723	Principal Pub Safety Dispatcher	22A
5798	Procurement Services Specialist	18
8880	Program Developer	24A
4954	Property Record Clerk	22
5347	Public Safety CAD Specialist	29A
9721	Public Safety Dispatcher	19
5345	Public Safety Mobile Data Specialist	29A
1385	Public Service Representative	14
1958	Public Works Customer Service Representative	16
1961	Public Works Customer Service Team Leader	18
1755	Public Works Dispatcher	18
4345	Radio Technician	26

5772	Real Estate Appraiser	29A
5769	Real Estate Assistant	19
5774	Real Estate Contracts and Closing Specialist	29A
5773	Real Estate Coordinator	27
4964	Real Estate Records and Property Technician	26
5778	Real Estate Relocation Coordinator	27
8480	Recreation Program Assistant	12
8470	Recreation Program Coordinator	16
8430	Recreation Specialist I	8
8440	Recreation Specialist II	10
1129	Sales and Operations Coordinator	24
9705	School Crossing Guard	9
5330	Senior Accountant	29A
1136	Senior Administrative Aide	24
6714	Senior Building Inspector	28
5797	Senior Buyer	29
1383	Senior Clerk	16
1953	Senior Clerk Typist	16
4996	Senior Construction Inspector	25
1960	Senior Customer Service Representative	19
6732	Senior Electrical Inspector	28
4348	Senior Electronic Flow Meter Technician	26
4950	Senior Engineering Technician	26
6785	Senior Housing Conservation Inspector	28
1173	Senior Human Relations Spec	27
9739	Senior Identification Technician	23
4330	Senior Laboratory Analyst	22A
5354	Senior License Clerk	21
6777	Senior Mechanical Inspector	28
6744	Senior Neighborhood Health and Zoning Inspector	28
6752	Senior Plumbing Inspector	28
1773	Senior Police Records Clerk	15
9722	Senior Public Safety Dispatcher	21
4347	Senior Radio Technician	29
4960	Storm Water Environmental Technician	27
4933	Surveyor	25
4931	Surveyor Helper	19
5339	System Administrator	32A
5250	Systems Operations Administrator Coordinator	18
4975	Traffic Analyst	24
1950	Transcriber Typist	13
5333	User Support Technician	29A
8615	Vector Control Helper	14
5752	Vehicle Impound Clerk	20
5716	Volunteer/Gift Shop Supervisor	19
1919	Word Processor Operator	14
5340	Web Manager	29A
5400	WRF Accounting Analyst	29
3725	WRF Accounting and Inventory Coordinator	24
3705	WRF Administrative Coordinator	17
3730	WRF Regulatory Compliance Team Leader	22

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:	)	
	)	
CITY OF DES MOINES,	)	
Public Employer,	)	
	)	
and	)	CASE NO. 6476
	)	
MUNICIPAL EMPLOYEES ASSOCIATION,	)	
Petitioner/Certified	)	
Employee Organization.	)	

PUBLIC EMPLOYMENT RELATIONS BOARD  
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AMENDMENT OF BARGAINING UNIT AND CERTIFICATION

Upon a petition for amendment of bargaining unit duly filed pursuant to Iowa Code section 20.15 and PERB rule 621-4.6(20), the parties filed with the Board a stipulation of bargaining unit as amended, which was tentatively approved by the Board. A public notice of the Board's proposed decision to amend the bargaining unit in accordance with the parties' stipulation was posted in conformance with PERB's rules, and no objections to the proposed decision were filed.

IT IS THEREFORE ordered that the bargaining unit initially determined in PERB Case No. 90 and amended in Case Nos. 1051, 1082, 2946 and 3786, and the certification of the Municipal Employees Association, is amended to read as follows:

INCLUDED: Employees in classifications listed on the attached "Exhibit 1."

EXCLUDED: All employees in classifications not listed on the attached "Exhibit 1."

Dated at Des Moines, Iowa, the 24th day of May, 2002.

PUBLIC EMPLOYMENT RELATIONS BOARD

By: James R. Riordan  
James R. Riordan, Chair

**Exhibit 1.**

<b>Job Title</b>	<b>Job Code</b>	<b>Pay Grade</b>
Accountant	5371	22
Accounting Analyst	1138	29A
Accounting Specialist I	5325	14
Accounting Specialist II	5327	17
Accounting Specialist III	5329	20
Acquisition and Relocation Specialist	5771	29A
Administrative Aide	1135	21
Airport Operations Assistant	8040	16
Airport Operations Center Attendant	9710	13
Architectural Technician	6900	28
Assistant Planner	4515	24
Assistant Surveyor	4932	21
Associate Planner	4551	28
Botanical Center Marketing Coordinator	1124	19
Building Inspector	6715	26
Buyer	5795	24
CAD Graphic Technician	4912	21
Cashier	5320	13
City Property Technician	6780	25
Clerk	1381	9
Clerk Typist	1951	9
Client Server Application Developer	5332	29A
Communications Specialist	1125	24
Community Garden Coordinator	4317	21
Computer Work Station Operator	1736	13
Courier	5743	16
Customer Service Representative	1959	16
Data Entry Operator	1728	13
Departmental Systems Coordinator	5363	31
Departmental User Support Technician	5367	27
Development Zoning Inspector	6740	26
Electrical Inspector	6731	26
Electronic Flow Meter Technician	4343	24
Energy Assistance Worker	8883	16
Engineering Laboratory Operations Technician	4955	26
Engineering Laboratory Technician	4410	23
Engineering Technician	4949	25
Facilities Services Coordinator	1128	19
Family Development Specialist	8843	12
Financial Administrative Assistant	5323	16
GIS Analyst	5810	29A
Graphic Technician	4914	18
Guest Services Coordinator	5500	19
Homeless Assistance Coordinator	8848	26
Housing Code Research Assistant	8825	20
Housing Conservation Inspector	6784	26
Housing Counselor	8873	25

## Exhibit 1

Housing Financial Analyst	8862	26
Human Relations Specialist	1153	22A
Identification Technician	9738	22A
Intermediate Clerk	1382	12
Intermediate Clerk Typist	1952	12
Investigative Assistant	9735	19
Jail Security Officer	9730	21
Laboratory Analyst II	6400	22A
Laboratory Analyst	4328	21
Laboratory Chemist	4336	25
Laboratory Technician	4324	18
Lencir Typist	1944	15
License Clerk	5353	18
Mechanical Inspector	6776	26
Motor Vehicle Program Clerk	5751	17
Motor Vehicle Program Coordinator	5750	21
Neighborhood Development Aide	8877	19
Neighborhood Development Specialist	8876	24A
Neighborhood Inspector Assistant	6741	16
Neighborhood Inspector	6743	27
Network Technician	5331	32A
Park Planner	3510	24
Parking Meter Checker	9715	15
Planning Technician	4512	19
Plans Examiner	6720	28
Plumbing Inspector	6751	26
Plumbing Specialist	6750	21
Police Cadet	9703	16
Police Information Typist	1947	15
Police Records Clerk	1772	13
Principal Public Safety Dispatcher	9723	22A
Printing Services Technician	1768	18
Program Developer	8880	24A
Property Records Clerk	4954	22
Public Safety Dispatcher	9721	19
Public Works Customer Service Rep	1958	16
Public Works Customer Service Team Leader	1961	18
Public Works Dispatcher	1755	18
Radio Technician	4345	24
Real Estate Appraiser	5772	29A
Real Estate Assistant	5769	19
Real Estate Contracts & Closings Specialist	5774	29A
Real Estate Coordinator	5773	27
Real Estate Relocation Coordinator	5778	27
Recreation Program Coordinator	8470	16
Sales and Operations Coordinator	1129	24
School Crossing Guard	9705	9
Seasonal Construction Inspector	6739	16A
Senior Accountant	5330	29A
Senior Administrative Aide	1136	24
Senior Building Inspector	6714	28
Senior Buyer	5797	29



## Exhibit 1 .

Senior Clerk	1383	16
Senior Clerk Typist	1953	16
Senior Construction Inspector	4996	25
Senior Customer Service Representative	1960	19
Senior Electrical Inspector	6732	28
Senior Electronic Flow Meter Technician	4348	26
Senior Engineering Technician	4950	26
Senior Human Relations Specialist	1173	27
Senior License Clerk	5354	21
Senior Mechanical Inspector	6777	28
Senior Plumbing Inspector	6752	28
Senior Police Records Clerk	1773	15
Senior Public Safety Dispatcher	9722	21
Senior Radio Technician	4347	27
Surveyor	4933	25
Surveyor Helper	4931	19
System Administrator	5339	32A
Transcriber Typist	1950	13
User Support Technician	5333	29A
Vehicle Impound Clerk	5752	20
Volunteer/Gift Shop Supervisor	5716	19
Word Processor Operator	1919	14
WRA Regulatory Compliance Team Leader	3730	22
WRF Administrative Coordinator	3705	17

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CITY OF DES MOINES,	)	
	)	
Public Employer/Petitioner,	)	
	)	
and	)	
	)	CASE NO. 3786
MUNICIPAL EMPLOYEES ASSOCIATION,	)	
	)	
Certified Employee Organization.	)	

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AMENDMENT OF UNIT AND CERTIFICATION

Upon a petition for amendment of bargaining unit duly filed under §13 of the Public Employment Relations Act and Rule 4.6 of the Public Employment Relations Board's Rules and Regulations, the parties waived hearing and filed with the Public Employment Relations Board a stipulation of bargaining unit as amended.

Said stipulation having been tentatively approved by the Board and the Board having received no objections to such tentative approval;

ORDER

IT IS HEREBY ORDERED that the bargaining unit previously determined and the certification of Municipal Employees Association is hereby amended to read as follows:

INCLUDED: See Exhibit 1 attached hereto.

EXCLUDED: All employees not listed in Exhibit 1 attached hereto, and the Energy Resource Coordinator and program director.

DATED at Des Moines, Iowa this 23<sup>rd</sup> day of September, 1988.

PUBLIC EMPLOYMENT RELATIONS BOARD



RICHARD R. RAMSEY, CHAIRMAN

EXHIBIT 1

Unit Classifications and Salary Range Assignments

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
5371	Accountant	22
5325	Account Clerk	14
1135	Administrative Aide	21
4970	Areaway Inspector	18
4515	Assistant Planner	24
8880	Assistant Program Developer	24A
8838	Assistant Relocation Administrator	25
4932	Assistant Surveyor	19
4551	Associate Planner	28
6715	Building Inspector	26
6716	Building Specialist	20
5795	Buyer	24
1736	CRT Operator	13
4370	Cablevision Coordinator	28
5320	Cashier	13
1766	Central Services Helper	13A
1385	Citizen Aide	14
1381	Clerk	9
1921	Clerk Stenographer	10
1951	Clerk Typist	9
8847	Community Action Coordinator	23
8844	Community Action Specialist	21
8441	Community Center Supervisor	19
8882	Community and Staff Educator	28
1743	Computer Operator	23
1741	Computer Operator Trainee	19
4995	Construction Inspector	19
8866	Construction Specialist	25
1159	Contract Compliance Officer	24A
1158	Contract Compliance Specialist	21
1141	Convention Services Coordinator	19
5743	Courier	16
1728	Data Entry Operator	13
6731	Electrical Inspector	26
6729	Electrical Specialist	20
4343	Electronic Flow Meter Technician	24
<del>6679</del>	<del>Energy Resource Coordinator</del>	<del>23</del>
4335	Engineering Laboratory Technician	23
4949	Engineering Technician	24
8661	Environmental Inspector	25
8860	Environmental Technician	19
5355	Field Inspector	17
8863	Financial Advisor	25
4914	Graphic Technician	18
6775	Heating Inspector	25
8873	Housing Counselor	25
6783	Housing Inspector	25
8875	Housing Referral Specialist	24
6782	Housing Specialist	20

EXHIBIT I (Continued)

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
1153	Human Relations Specialist	22A
9738	Identification Technician	22
4342	Industrial Pretreatment Land Application Coordinator	25
1382	Intermediate Clerk	12
1952	Intermediate Clerk Typist	12
9730	Jail Security Officer	21
5341	Junior Assessment Clerk	18
4913	Junior Graphic Technician	15
4320	Laboratory Aide (3)	8
1944	LENCIR Control Typist	15
6776	Mechanical Inspector	26
6774	Mechanical Specialist	20
5718	Microfilm and Purchasing Clerk	13
5750	Motor Vehicle Program Coordinator	21
8877	Neighborhood Development Aide	19
8876	Neighborhood Development Specialist	24A
6760	Noise Control Specialist	25
9715	Parking Meter Checker	13
5335	Parking Meter Collector	15
5353	Permit Clerk	18
4510	Planning Aide	16
4572	Planning Analyst	32A
4557	Planning Program Coordinator	34A
4512	Planning Technician	19
6720	Plans Examiner	28
6751	Plumbing Inspector	26
9703	Police Cadet	16
1947	Police Information Typist	15
9722	Police Radio Operator	21
1772	Police Records Clerk	13
1768	Press Operator	18
1955	Principal Clerk Typist	18
<del>8870</del>	<del>Program Developer</del>	<del>29</del>
5364	Programmer	26
5361	Programmer Trainee	19
8850	Property Management Specialist	21
4954	Property Records Clerk	22
6753	Public Works Inspector	19
1760	Public Works Radio Coordinator	20
4345	Radio Technician	24
1757	Receptionist-Centrex Console Operator	12
8852	Redevelopment Specialist	23
8831	Relocation Aide	17
8835	Relocation Specialist	20
8874	Report Coordinator	26
5773	Right-of-Way Agent	25
9705	School Crossing Guard (3)	9
5327	Senior Account Clerk	17
1136	Senior Administrative Aide	24

EXHIBIT 1 (Continued)

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
5345	Senior Assessment Clerk	24
6714	Senior Building Inspector	28
1383	Senior Clerk	16
1953	Senior Clerk Typist	16
4996	Senior Construction Inspector	23
1730	Senior Data Entry Operator	14
6732	Senior Electrical Inspector	28
5350	Senior Financial Analyst	29
4915	Senior Graphic Technician	21
1173	Senior Human Relations Specialist	27
6777	Senior Mechanical Inspector	27
9724	Senior Parking Meter Checker	15
5354	Senior Permit Clerk	21
6752	Senior Plumbing Inspector	28
1773	Senior Police Records Clerk	15
5368	Senior Programmer	28
4347	Senior Radio Technician	27
8857	Senior Redevelopment Specialist	29
1753	Senior Systems Analyst	29A
5352	Senior Technical Support Specialist	29A
6743	Senior Zoning Inspector	27
3584	Senior Zoo Keeper	20
8878	Service Area Specialist	17
1922	Stenographer	13
4931	Survey Helper	17
4933	Surveyor	23
5365	Systems Analyst	26
1384	Tape Librarian	13
5351	Technical Support Specialist	26
4975	Traffic Analyst	24
4979	Traffic Services Coordinator	28
1950	Transcriber Typist	13
8615	Vector Control Helper	14
5716	Volunteer/Gift Shop Supervisor	19
4328	Wastewater Laboratory Technician	18
1919	Word Processor Operator	14
6741	Zoning Inspector	25

STATE OF IOWA  
BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

CITY OF DES MOINES, )  
Public Employer, )  
and )  
MUNICIPAL EMPLOYEES ASSOCIATION, )  
Certified Employee )  
Organization/Petitioner. )

CASE NO. 2946

AMENDMENT OF UNIT CERTIFICATION

Upon a petition for amendment of certification duly filed under §§ 13 & 14 of the Public Employment Relations Act and Rule 4.6 of the Public Employment Relations Board's Rules and Regulations, the parties waived hearing and filed with the Public Employment Relations Board a stipulation of amendment of certification.

Said stipulation having been tentatively approved by the Board and the Board having no objections;

ORDER


IT IS HEREBY ORDERED that the bargaining unit previously determined in Case No. 90 (as amended in case No. 1051) represented by the Municipal Employees Association (MEA) is amended to include the job classification "plumbing inspector", as follows:

INCLUDED: see Appendix "A" attached

EXCLUDED: All employees not listed in Appendix "A"

IT IS FURTHER ORDERED that the bargaining unit previously determined in Case No. 25 represented by the Central Iowa Public Employees Council (CIPEC) is amended to exclude the job classification "plumbing inspector".

DONE by the Public Employment Relations Board this 6<sup>th</sup> day of November, 1985.

  
JOHN E. BEAMER, CHAIRMAN

Appendix A

Unit Classifications and Salary Range Assignments

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
5371	Accountant	22
5325	Account Clerk	14
1135	Administrative Aide	21
4970	Areaway Inspector	18
4515	Assistant Planner	24
8880	Assistant Program Developer	24A
8855	Assistant Real Estate Administrator	24
8838	Assistant Relocation Administrator	25
4932	Assistant Surveyor	19
4551	Associate Planner	28
6715	Building Inspector	26
6716	Building Specialist	20
5795	Buyer	24
4370	Cablevision Coordinator	28
5320	Cashier	13
1766	Central Services Helper	13A
1381	Clerk	9
1921	Clerk Stenographer	10
1951	Clerk Typist	9
4365	Communications Specialist	24
8847	Community Action Coordinator	23
8844	Community Action Specialist	21
8441	Community Center Supervisor	19
8882	Community and Staff Educator	28
1743	Computer Operator	23
1741	Computer Operator Trainee	19
4995	Construction Inspector	19
8866	Construction Specialist	25
5743	Courier	16
1728	Data Entry Operator	13
6731	Electrical Inspector	26
6729	Electrical Specialist	20
8879	Energy Resource Coordinator	23
4335	Engineering Laboratory Technician	23
4949	Engineering Technician	24
5355	Field Inspector	17
8863	Financial Advisor	25
4914	Graphic Technician	18
6775	Heating Inspector	25
8873	Housing Counselor	26
6783	Housing Inspector	25
8875	Housing Referral Specialist	24
6782	Housing Specialist	20
6784	Housing Technician	25
1153	Human Relations Specialist	22A
9738	Identification Technician	22
1382	Intermediate Clerk	12
1922	Intermediate Clerk Stenographer	13
1952	Intermediate Clerk Typist	12

## Appendix A (Continued)

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
9730	Jail Security Officer	21
5341	Junior Assessment Clerk	18
4913	Junior Graphic Technician	15
4320	Laboratory Aide (3)	8
1944	LENCIR Control Typist	15
6776	Mechanical Inspector	26
6774	Mechanical Specialist	20
8876	Neighborhood Development Specialist	24A
6760	Noise Control Specialist	25
9715	Parking Meter Checker	13
5335	Parking Meter Collector	15
5353	Permit Clerk	18
6720	Plan Checker	27
4510	Planning Aide	16
4572	Planning Analyst	32A
4557	Planning Program Coordinator	34A
4512	Planning Technician	19
9703	Police Cadet	16
1947	Police Information Typist	15
5750	Police Motor Vehicle Supervisor	21
9722	Police Radio Operator	21
1768	Press Operator	18
1955	Principal Clerk Typist	18
4935	Principal Surveyor	28
8870	Program Developer	29
5364	Programmer	26
5361	Programmer Trainee	19
8850	Property Management Specialist	21
4954	Property Records Clerk	22
6753	Public Works Inspector	19
1760	Public Works Radio Coordinator	20
4345	Radio Technician	24
8857	Real Estate Administrator	29
8852	Real Estate Specialist	21
1757	Receptionist-Centrex Console Operator	12
5718	Records and Microfilm Clerk	16
8831	Relocation Aide	17
8835	Relocation Specialist	20
8874	Report Coordinator	26
5773	Right-of-Way Agent	25
8661	Sanitarian	21
9705	School Crossing Guard (3)	9
5327	Senior Account Clerk	17
1136	Senior Administrative Aide	24
5345	Senior Assessment Clerk	24
1383	Senior Clerk	16
1923	Senior Clerk Stenographer	17
1953	Senior Clerk Typist	16
4996	Senior Construction Inspector	23
1730	Senior Data Entry Operator	14
6732	Senior Electrical Inspector	27



Appendix A (Continued)

<u>Code</u>	<u>Classification Title</u>	<u>Range Number</u>
5350	Senior Financial Analyst	29
4915	Senior Graphic Technician	21
1173	Senior Human Relations Specialist	27
6777	Senior Mechanical Inspector	27
9724	Senior Parking Meter Checker	15
5354	Senior Permit Clerk	21
5368	Senior Programmer	28
4347	Senior Radio Technician	27
5322	Senior Systems Analyst	29A
5352	Senior Technical Support Specialist	29A
6743	Senior Zoning Inspector	27
3584	Senior Zoo Keeper	20
8878	Service Area Specialist	17
5712	Stores Clerk	13
4931	Survey Helper	17
4933	Surveyor	23
5365	Systems Analyst	26
1384	Tape Librarian	13
5351	Technical Support Specialist	26
4975	Traffic Analyst	24
4979	Traffic Services Coordinator	28
1950	Transcriber Typist	13
8615	Vector Control Helper	14
5716	Volunteer/Gift Shop Supervisor	19
4328	Wastewater Laboratory Technician	18
6741	Zoning Inspector	25
	Plumbing Inspector	

# CEO 213

STATE OF IOWA

BEFORE THE PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:	)	
CITY OF DES MOINES	)	
Petitioner/Employer	)	
and	)	CASE NO. 1051
MUNICIPAL EMPLOYEES ASSOCIATION, INC.,	)	
Certified Employee Organization	)	
MUNICIPAL EMPLOYEES ASSOCIATION INC.,	)	
Petitioner/Certified Employee Organization	)	
and	)	CASE NO. 1082
CITY OF DES MOINES	)	
Employer	)	

## RECOMMENDED DECISION AND ORDER

The above petitions for the amendment of a bargaining unit previously determined appropriate by the Board in Case No. 90 were filed pursuant to Section 13 of the Public Employment Relations Act and Section 4.6 (20) of the Board's Rules and Regulations.

At hearing the parties stipulated to the following amendments to the 'white collar' bargaining unit:

Excluded: Data Input Supervisor, Computer Operations Supervisor, Administrative Secretary, Accounting Supervisor, Contract and Assessment Supervisor, Vector Control Specialist, Senior Clerk Stenographer (Budget Office), Senior Right-of-Way Agent, Recreation Supervisor.

### Special Exclusions from the Unit:

All employees, regardless of title, assigned to the City Manager's Office, the Legal Department and the Personnel Department; each employee, regardless of title, serving as personal secretary to any of the following city officials: Mayor, Public Works Director, Park and Recreation Director, Public Health Director and Civil Service Administrative Officer.

I have reviewed the stipulation of the parties and have no objections thereto.

## ORDER

IT IS HEREBY ORDERED that the bargaining unit previously determined in case number 90 and the certification of the Municipal Employees Association, Inc., in that case be and hereby are amended to read as follows:

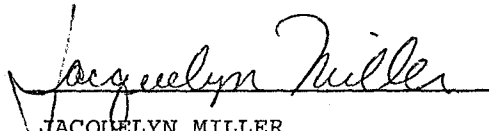
Included: (See attached pages)

Excluded: (See attached pages)

On September 9, 1977, the Petitioner in Case No. 1082 filed a request for withdrawal of the petition. Having reviewed the file in this matter;

IT FURTHER ORDERED that the Petition in Case No. 1082 be, and hereby is, withdrawn.

DATED at Des Moines, Iowa, this 19th day of September, 1977.

  
JACQUELYN MILLER  
HEARING OFFICER

White Collar Unit:

Included:

Administrative Aide	Programmer Analyst
Sr. Administrative Aide	Accountant
Human Relations Specialist	Asst. Real Estate Admin.
Service Area Coordinator	Parking Meter Collector
David Griffith	Records and Microfilm Clerk
Clerk	Deliveryman
Intermediate Clerk	Fiscal and Property Supervisor
Senior Clerk	Vehicle Impounding Specialist
Keypunch Operator	Police Motor Vehicle Supervisor
Sr. Keypunch Operator	Right-of-Way Agent
Computer Operator Trainee	Buyer
Computer Operator	Health Outreach Aide
Receptionist Centrex Console Oper.	Health Education Assistant
Public Works Radio Coordinator	Recreation Center Leader
Junior Pressman	Vector Control Helper
Pressman	Relocation Specialist
Senior Pressman	Social Services Coordinator
Clerk Steno	Community Action Coordinator
Intermediate Clerk Steno	Property Management Specialist
Lencir Control Typist	Assistant Relocation Admin.
Police Information Typist	Real Estate Specialist
Transcriber Typist	Real Estate Admin.
Clerk Typist	Financial Advisor
Intermediate Clerk Typist	Construction Specialist
Principle Clerk Typist	Police Cadet Supervisor
Laboratory Technician	Parking Meter Checker
Plant Laboratory Technician	Police Radioman
Eng. Laboratory Technician	Identification Technician
Radio Technician	Sr. Clerk Steno
Senior Radio Technician	Sr. Clerk Typist
Planning Technician	Building Inspector
Assistant Planner	Sr. Building Inspector
Associate Planner	Electrical Inspector
Planning Analyst	Sr. Electrical Inspector
Junior Draftsman	Zoning Inspector
Draftsman	Sr. Zoning Inspector
Senior Draftsman	Heating Inspector
Principal Draftsman	Sr. Mechanical Inspector
Engineering Technician	Housing Specialist
Property Record Clerk	Housing Technician
Areaway Inspector	Asst. Comm. Disease Control Off.
Traffic Services Coordinator	Sanitarian
Construction Inspector	Supervising Sanitarian
Senior Construction Inspector	Milk Sanitarian
Account Clerk	Public Health Chemist
Senior Account Clerk	Administrative Assistant
Junior Assessment Clerk	Rodman
Senior Assessment Clerk	Surveyor
Permit Clerk	Senior Accountant
Senior Permit Clerk	
Field Inspector	
Programmer Trainee	
Programmer	

Excluded from all Units:

Mayor	Asst. City Attorney III
Councilman	Airport Grounds Supervisor
City Manager	Parks Shop Foreman
Corporation Counsel	Painter Foreman
City Solicitor	Public Works Supervisor
City Clerk	Bridge Maintenance Supervisor
Deputy City Clerk	Sign Shop Superintendent
Administrative Analyst	Equipment Maintenance Foreman
Administrative Asst. to City Mgr.	Auto Equipment Superintendent
Asst. to City Manager	Street Cleaning Supervisor
Human Rights Director	Street Cleaning & Sanitation Supt.
Employee Relations Director	Sewer Maintenance Supervisor
Personnel Technician	Asst. Street Maintenance Supt.
Personnel Analyst	Asst. Sewer Maintenance Supt.
Civil Service Administrator	Street & Sewer Supt.
Airport Operations Supervisor	Cemetery Supervisor
Asst. Aviation Director	Park Supervisor
Aviation Director	Golf Club Manager
Departmental Services Administrator	Zoo Supervisor
Field Services Administrator	Park Maintenance Supervisor
Public Works Executive Asst.	Park Supt.
Public Works Director	Park & Recreation Analyst
Investigator	Park & Recreation Director
Asst. City Attorney I	Building Maintenance Supervisor
Asst. City Attorney II	Asst. Sewage Treatment Supt.
Prin. Comp. Oper. Supervisor	Sewage Treatment Supt.
Secretary	Park Horticulturalist
Secretary to Corp. Counsel	Greenhouse Supervisor
Sec. to City Manager	Forestry Supervisor
Senior Planner	Sewage Treatment Chemist
Asst. Planning Director	General Systems & Prog. Superv.
Planning Director	Chief Humane Officer
Communication Supervisor	Research & Planning Admin.
Principal Traffic Engineer	Legal Secretary
Traffic & Transportation Director	Teleprocessing System Supervisor
Asst. Civil Engineer	Social Worker
Senior Civil Engineer	Clinical Psychologist
Principal Civil Engineer	S.T.P. Supervisor
City Engineer	Housing Code Enforcement Officer
Principal Construction Inspector	Zoning Enforcement Officer
Management Systems Analyst	Chief Building Inspector
Data Processing Administrator	Public Health Laboratory Supervisor
Fiscal Administrative Officer	Chief of Milk Sanitation
City Treasurer	Air Pollution Engineer
Finance Director	Mental Retardation Clinic Admin.
Central Services Supervisor	Public Health Education Admin.
Purchasing Agent	Public Health Educator
Structural Engineer	Communicable Disease Control Off.
Building Inspection Service Dir.	Contract & Assessment Supervisor
Safety & Training Technician	Senior Clerk Stenographer
Safety Administrator	(Budget Office)
Public Health Director	Data Input Supervisor
Recreation Superintendent	Accounting Supervisor
Rehabilitation Administrator	Computer Operations Supervisor
Urban Development Director	Administrative Secretary
Public Health Engineer	Senior Right-of-Way Agent
Asst. Public Health Director	Recreation Supervisor
	Vector Control Specialist

Special Exclusions From The Unit

All employees regardless of title, assigned to the City Manager's Office, the Legal Department and the Personnel Department; each employee, regardless of title, serving as personal secretary to any of the following City officials: Mayor, Public Works Director, Park and Recreation Director, Public Health Director, and Civil Service Administrative Officer.

STATE OF IOWA  
PUBLIC EMPLOYMENT RELATIONS BOARD

IN THE MATTER OF:  
CITY OF DES MOINES,  
PUBLIC EMPLOYER  
  
AND  
  
MUNICIPAL CIVIL SERVICE EMPLOYEES  
ASSOCIATION, INC.,  
PETITIONER

Case No. 90

ORDER OF CERTIFICATION

Now on this 22nd day of October, 1975, the Board being advised that an election was conducted on July 9, 1975, pursuant to order of the Public Employment Relations Board and that Municipal Civil Service Employees Association, Inc. an employee organization, received an affirmative vote of a majority of employees in the bargaining unit, and the Board having further found that the aforesaid employee organization has fully complied with all regulations of the Public Employment Relations Act and the rules and regulations thereunder,

IT IS HEREBY ORDERED BY THE BOARD that Municipal Civil Service Employees Association, Inc. should be and hereby is designated and certified by this Board to be the exclusive bargaining representative for the employees of City of Des Moines a public employer, in the following bargaining unit:

INCLUDED: All employees whose classification titles appear on Exhibit A attached hereto, described as "White Collar Unit".

EXCLUDED: All employees excluded by Section 4 of the Act; all employees whose classification titles appear on attached Exhibit B entitled "Excluded From All Units"; all employees whose job position appears on attached Exhibit C, entitled "Special Exclusions From the Unit"; and all employees whose classification titles appear on attached Exhibit D, entitled "Blue Collar Unit".

DONE by the Public Employment Relations Board

By Edward F. Kolker  
Edward F. Kolker, Chairman

Administrative Aide  
Sr. Administrative Aide  
Human Relations Specialist  
Service Area Coordinator  
David Griffith  
Clerk  
Intermediate Clerk  
Senior Clerk  
Data Input Supervisor  
Keypunch Operator  
Sr. Keypunch Operator  
Computer Operator Trainee  
Computer Operator  
Receptionist Centrex Console Oper.  
Public Works Radio Coordinator  
Junior Pressman  
Pressman  
Senior Pressman  
Clerk Steno  
Intermediate Clerk Steno  
Lencir Control Typist  
Police Information Typist  
Transcriber Typist  
Clerk Typist  
Intermediate Clerk Typist  
Principle Clerk Typist  
Laboratory Technician  
Plant Laboratory Technician  
Eng. Laboratory Technician  
Radio Technician  
Senior Radio Technician  
Planning Technician  
Assistant Planner  
Associate Planner  
Planning Analyst  
Junior Draftsman  
Draftsman  
Senior Draftsman  
Principal Draftsman  
Engineering Technician  
Property Record Clerk  
Areaway Inspector  
Traffic Services Coordinator  
Construction Inspector  
Senior Construction Inspector  
Account Clerk  
Senior Account Clerk  
Junior Assessment Clerk  
Senior Assessment Clerk  
Permit Clerk  
Senior Permit Clerk  
Field Inspector  
Programmer Trainee  
Programmer

Programmer Analyst  
Accountant  
Asst. Real Estate Admin.  
Accounting Supervisor  
Parking Meter Collector  
Records and Microfilm Clerk  
Deliveryman  
Fiscal and Property Supervisor  
Vehicle Impounding Specialist  
Police Motor Vehicle Supervisor  
Right-of-Way Agent  
Buyer  
Health Outreach Aide  
Health Education Assistant  
Recreation Center Leader  
Vector Control Helper.  
Relocation Specialist  
Social Services Coordinator  
Community Action Coordinator  
Property Management Specialist  
Assistant Relocation Admin.  
Real Estate Specialist  
Real Estate Admin.  
Financial Advisor  
Construction Specialist  
Police Cadet Supervisor  
Parking Meter Checker  
Police Radioman  
Identification Technician  
Computer Operations Supervisor  
Sr. Clerk Steno  
Sr. Clerk Typist  
Administrative Secretary  
Sr. Right-of-Way Agent  
Building Inspector  
Sr. Building Inspector  
Electrical Inspector  
Sr. Electrical Inspector  
Zoning Inspector  
Sr. Zoning Inspector  
Heating Inspector  
Sr. Mechanical Inspector  
Housing Specialist  
Housing Technician  
Asst. Comm. Disease Control Off.  
Recreation Supervisor  
Sanitarian  
Supervising Sanitarian  
Vector Control Specialist  
Milk Sanitarian  
Public Health Chemist  
Administrative Assistant  
Rodman  
Surveyor  
Senior Accountant



Mayor  
Councilman  
City Manager  
Corporation Counsel  
City Solicitor  
City Clerk  
Deputy City Clerk  
Administrative Analyst  
Administrative Asst. to City Mgr.  
Asst. to City Manager  
Human Rights Director  
Employee Relations Director  
Personnel Technician  
Personnel Analyst  
Civil Service Administrator  
Airport Operations Supervisor  
Asst. Aviation Director  
Aviation Director  
Departmental Services Administrator  
Field Services Administrator  
Public Works Executive Asst.  
Public Works Director  
Investigator  
Asst. City Attorney I  
Asst. City Attorney II  
Prin. Comp. Oper. Supervisor  
Secretary  
Secretary to Corp. Counsel  
Sec. to City Manager  
Senior Planner  
Asst. Planning Director  
Planning Director  
Communication Supervisor  
Principal Traffic Engineer  
Traffic & Transportation Director  
Asst. Civil Engineer  
Senior Civil Engineer  
Principal Civil Engineer  
City Engineer  
Principal Construction Inspector  
Management Systems Analyst  
Data Processing Administrator  
Fiscal Administrative Officer  
City Treasurer  
Finance Director  
Central Services Supervisor  
Purchasing Agent  
Structural Engineer  
Building Inspection Service Dir.  
Safety & Training Technician  
Safety Administrator  
Public Health Director  
Recreation Superintendent  
Rehabilitation Administrator  
Urban Development Director  
Public Health Engineer  
Asst. Public Health Director

Asst. City Attorney III  
Airport Grounds Supervisor  
Parks Shop Foreman  
Painter Foreman  
Public Works Supervisor  
Bridge Maintenance Supervisor  
Sign Shop Superintendent  
Equipment Maintenance Foreman  
Auto Equipment Superintendent  
Street Cleaning Supervisor  
Street Cleaning & Sanitation Supt.  
Sewer Maintenance Supervisor  
Asst. Street Maintenance Supt.  
Asst. Sewer Maintenance Supt.  
Street & Sewer Supt.  
Cemetery Supervisor  
Park Supervisor  
Golf Club Manager  
Zoo Supervisor  
Park Maintenance Supervisor  
Park Supt.  
Park & Recreation Analyst  
Park & Recreation Director  
Building Maintenance Supervisor  
Asst. Sewage Treatment Supt.  
Sewage Treatment Supt.  
Park Horticulturalist  
Greenhouse Supervisor  
Forestry Supervisor  
Sewage Treatment Chemist  
General Systems & Prog. Superv.  
Chief Humane Officer  
Research & Planning Admin.  
Legal Secretary  
Teleprocessing System Supervisor  
Social Worker  
Clinical Psychologist  
S.T.P. Supervisor  
Housing Code Enforcement Officer  
Zoning Enforcement Officer  
Chief Building Inspector  
Public Health Laboratory Supervisor  
Chief of Milk Sanitation  
Air Pollution Engineer  
Mental Retardation Clinic Administrator  
Public Health Education Administrator  
Public Health Educator  
Communicable Disease Control Office

## Special Exclusions From The Unit

All employees, regardless of title, assigned to the City Manager's Office, the Legal Department and the Personnel Department; each employee, regardless of title, serving as personal secretary to any of the following City officials: Mayor, Assistant to the City Manager, Public Works Director, Park and Recreation Director, Public Health Director, and Civil Service Administrative Officer; each employee with the title Recreation Supervisor who serves in one of the following designated positions:

- |                              |                        |
|------------------------------|------------------------|
| 1) Cultural arts activities  | 4) Athletic activities |
| 2) Senior citizen activities | 5) Logistics           |
| 3) Social activities         |                        |

and each Administrative Assistant serving as an assistant to the Mayor or Public Health Director.

Blue Collar Unit:

Airport Duty Supervisor  
Truck Driver  
Sewer Cleaning Equip. Oper.  
Street Sweeper Operator  
Light Equipment Operator  
Medium Equipment Operator  
Heavy Equipment Operator  
Forestry Foreman  
Public Works Foreman  
Traffic Maintenance Foreman  
Sr. Traffic Signal Electrician  
Cemetery Foreman  
Golf Course Supervisor  
Maid  
Custodial Worker  
Sr. Building Custodian  
Building Equipment Operator  
Sr. Building Equipment Operator  
Asst. S.T.P. Operator  
Sewage Treatment Plant Operator  
Pumping Station Foreman  
Parking Meter Maintenance Man  
Sr. Parking Meter Maintenance Man  
Welder  
Treatment Plant Mechanic  
Sr. Treatment Plant Mechanic  
Painter  
Carpenter  
Senior Maintenance Carpenter  
Automotive Body Repairman  
Equipment Mechanic  
Senior Equipment Mechanic  
Park Maintenance Mechanic  
Traffic Sign Painter  
Electrician  
Traffic Signal Electrician  
Cement Finisher  
Mason  
Painter Helper  
Watchman  
Laborer  
Automobile Tire Repairman  
Equipment Serviceman  
Equipment Lubricator  
Car Wash Operator  
Sewer Maintenance Man  
Sewer Treatment Plant Helper  
Pumping Station Maintenance Man  
Street Maintenance Man  
Semi-Skilled Worker  
Traffic Device Installer  
Zoo Keeper  
Gardener  
Tree Trimmer  
Nursery Supervisor

Storekeeper  
Plumbing Inspector  
Sr. Plumbing Inspector  
Asst. Automotive Partsman  
Automotive Partsman  
Animal Handlers  
Animal Shelter Supervisor  
Humane Officers