

**Draft Schedule for Retention/Recert Elections  
for December 14-31, 2019 Contract End Dates**

<b>CBA Expiration Date</b>	<b>Election Period</b>	<b>PERB e-files and e-serves notice of intent to conduct election</b>	<b>Employer must send Employee list</b>	<b>CEO Fee Payment/ Request for Extension of payment Due</b>	<b>PERB files Direction of Election and Notice of Election</b>
December 1-31, 2019	February 25-March 18, 2019	January 21, 2019	January 28, 2019	February 8, 2019	February 11, 2019

### **VOTING SCHEDULE (mail ballot)**

#### **All Employers: Contracts with Expiration date of December 14-December 31, 2019**

PERB will conduct a retention and recertification election for this bargaining unit by mail ballot. The schedule for this telephonic/web-based election is as follows:

- |                                      |   |
|--------------------------------------|---|
| January 28, 2019                     | Last day for the Employer to submit the initial voter list to determine the fees by e-mail in Excel format to <a href="mailto:iaperb@iowa.gov">iaperb@iowa.gov</a> . Employer also must email employee organization that the list was submitted to PERB, the date submitted, and the number of employees on the list.   |
| February 8, 2019                     | Last day for the Employee Organization to pay the election fee according to the fee schedule.<br>Last day to provide PERB with sufficient evidence of contract extension or PERB will hold election.  |
| February 11, 2019                    | Direction/Notice of Election filed. Voter must be employed on this date in the bargaining unit to be an eligible voter except if the parties agree on a different eligibility date pursuant to Iowa Administrative Code 621—5.2(1)“b”.  |
| February 18, 2019                    | Last day for Employer to update the voter eligibility list, if necessary, by e-mail in Excel format to <a href="mailto:iaperb@iowa.gov">iaperb@iowa.gov</a> . If not updated, the initial list will become the voter eligibility list.<br>Additionally, the employer shall promptly notify the employee organization of any employee in the bargaining unit that leaves employment after the date of the direction of election through the last date of the election. |
| February 25, 2019                    | PERB will mail ballots and voting instructions to the residences of eligible voters.  |
| March 18, 2019<br>Prior to 3:00 p.m. | Mutual agreement must be in and challenge to a person’s status as an eligible voter must be in.   |
| March 18, 2019<br>3:00 p.m.          | Voted ballots must be received by PERB no later than this date and time in order to be counted. A PERB election agent will then count the voted ballots and tally the results at PERB’s offices.  |
| March 28, 2019                       | Objections to the election or postelection challenges need to be filed 10 days from the date the tally is filed pursuant to PERB rule 5.2(1)(b)(1).   |