CERTIFICATION ELECTION

Obligation	Party	Deadline	Where filed
Intervention	Employee Organization Seeking Intervention	Within 7 days of PERB order directing election	EDMS (eFlex)
Payment of Election Fee	Employee Organization	Within 7 days of PERB order directing election	Paid to PERB
Extension of Time to Pay Election Fee	Employee Organization	Within 7 days of PERB order directing election	EDMS (eFlex)
Voter Eligibility List	Employer	Within 7 days of PERB order directing election	Emailed to Agency – Redacted List Filed in eFlex by Agency/Provided to Employee Organization
Voter Eligibility Challenge	Either Party	Prior to ballots being opened/counted (mail in ballots) or end of election period (web-based)	EDMS (eFlex)
Notice of Election	Employer	Pursuant to Notice	Post/Distribute to Employees
Objection to Election	Any Party/Employee/PERB	Within 10 days of the filing of the tally of ballots	EDMS (eFlex)

DECERTIFICATION ELECTION ROLES

Obligation	Party	Deadline	Where Filed
Payment of Election Fee	Employee Organization	Within 7 days of PERB order directing election	Paid to PERB
Extension of Time to Pay Election Fee	Employee Organization	Within 7 days of PERB order directing election	EDMS (eFlex)
Notice of Nonpayment	Employee Organization	Within 7 days of PERB order directing election	EDMS (eFlex)
Voter Eligibility List	Employer	Within 7 days of PERB order directing election	Emailed to Agency – Redacted List Filed in eFlex by Agency/Provided to Employee Organization
Voter Eligibility Challenge	Either Party	Prior to ballots being opened/counted (mail in ballots) or end of election period (web-based)	EDMS (eFlex)
Notice of Election	Employer	Pursuant to Notice	Post/Distribute to Employees
Objection to Election	Any Party/Employee/PERB	Within 10 days of the filing of the tally of ballots	EDMS (eFlex)

AMENDMENT OF UNIT ELECTION ROLES

Obligation	Role	Deadline	Where Filed
Payment of Election Fee	N/A	N/A	N/A
Voter Eligibility List	Employer	Within 7 days of PERB order directing election	Emailed to Agency – Redacted List Filed in eFlex by Agency/Provided to Employee Organization
Notice of Election	Employer	Pursuant to Notice	Post/Distribute to Employees

RETENTION/RECERTIFICATION ELECTION - FALL

Obligation	Party	Deadline	Where Filed
Contract Filed	Employer	Within 10 days of Execution To Trigger Election, Must be Filed by August 11	suPERB
Voter Eligibility List	Employer	August 1-25	suPERB
Contract Extension	Either Party	August 18	suPERB
Objection to Notice of Intent to Conduct Election (or Failure to Issue Notice of Intent)	Either Party	August 22	EDMS (eFlex)
Approval of Voter Eligibility List	Employee Organization	September 1	suPERB
Payment of Election Fee	Employee Organization	September 19	Paid to PERB
Order for Election – Post/Distribute	Employer	Pursuant to Order	Post/Distribute to Employees
Voter Eligibility Challenge	Either Party	No later than 7 days Prior to Commencement of the Election	EDMS (eFlex)
Election Objections	Either Party	Within 10 Days after 4th Tuesday in October	EDMS (eFlex)
Post-Election Challenges	Employee Organization	Within 10 Days of Filing of Tally of Ballots	EDMS (eFlex)

RETENTION/RECERTIFICATION ELECTION ROLES - SPRING

Obligation	Role	Deadline	Where Filed
Contract Filed	Employer	Within 10 days of Execution To Trigger Election, Must be Filed by January 1	suPERB
Voter Eligibility List	Employer	January 1-25	suPERB
Contract Extension	Either Party	January 18	suPERB
Objection to Notice of Intent to Conduct Election (or Failure to Issue Notice of Intent)	Either Party	January 22	EDMS (eFlex)
Approval of Voter Eligibility List	Employee Organization	February 1	suPERB
Payment of Election Fee	Employee Organization	February 19	Paid to PERB
Order for Election	Employer	Pursuant to Order	Post/Distribute to Employees
Election Objections	Either Party	Within 10 Days after 4th Friday in March	EDMS (eFlex)
Post-Election Challenges	Employee Organization	Within 10 Days of Filing of Tally of Ballots	EDMS (eFlex)